
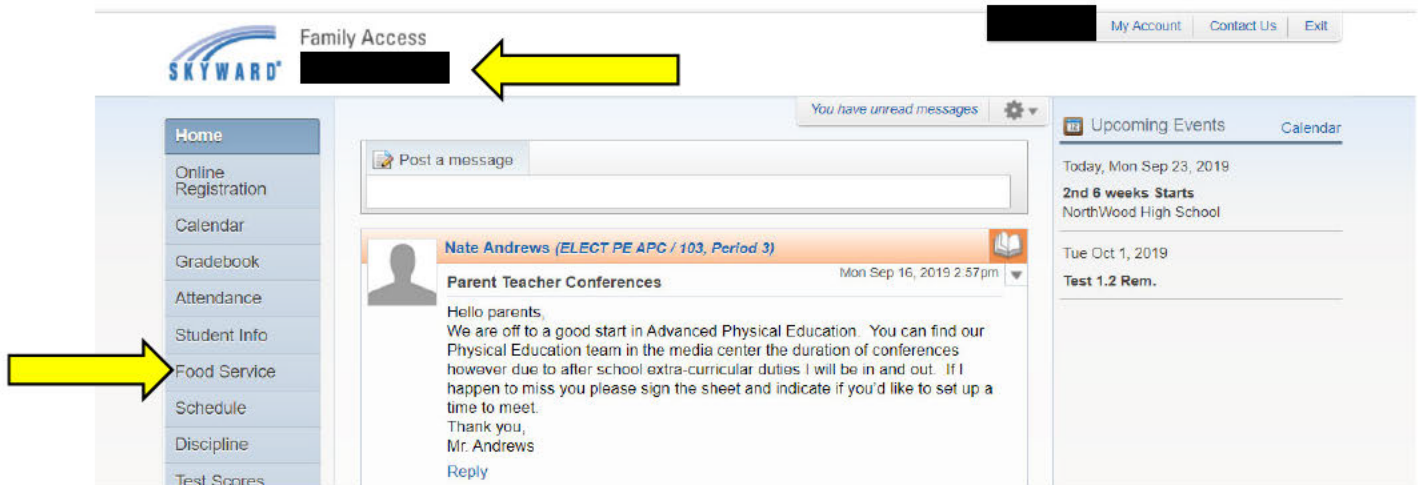


# HOW TO SET ALA CARTE LIMITS

**STEP 1** - Sign into your Family Access account by going to our website and clicking on the Skyward tab at the of the page.



**STEP 2** – 1<sup>st</sup> choose Food Service (7<sup>th</sup> blue box on left-hand side of page). If you have more than on child in our district choose one in the drop down at the top of the page. If you only have one child in our their name will appear.



# HOW TO SET ALA CARTE LIMITS

Step 3 – On the far right-hand side of the page choose Set Ala Carte Limits

The screenshot shows the Skyward Family Access interface. On the right side, under the 'Weekly Purchases For: Sun Sep 1, 2024' section, the 'Set Ala Carte Limit' link is highlighted with a yellow arrow. The page also displays a sidebar with navigation links, a 'Food Service' section with account balances and payment history, and a table of weekly purchases for the selected date.

**Family Access** [My Account] [Exit]

**SKYWARD** All Students

**Food Service** Eligibility Letters | Applications

**Current Account Balance**

	\$0.45
Lunch Type: Paid	
	<b>\$-10.80</b>
Lunch Type: Paid	
	<b>\$-39.15</b>
Lunch Type: Paid	

**Today's Lunch Menu** Lunch Calendar

No lunch menu details are available for the current date.

Jadiel (NorthWood High School) View Totals | Make a Payment

There are no payment records for this student.

NorthWood High School | Make a Payment

Payment Date	Payment	Check #
Thu Aug 22, 2024	\$5.00	
Tue Aug 20, 2024	\$20.00	VIA WEB

NorthWood Middle School | Make a Payment

Payment Date	Payment	Check #
Tue Aug 20, 2024	\$25.00	VIA WEB
Fri Aug 16, 2024	\$3.00	

**Weekly Purchases For: Sun Sep 1, 2024**

Previous Week Next Week

**Set Ala Carte Limit**

Student	Total	Key Pad Number
	\$0.00	5112
	\$7.65	6221
	\$11.60	7374
<b>Total</b>	<b>\$19.25</b>	

Sun Sep 1, 2024

No purchases for this date.

Mon Sep 2, 2024

No purchases for this date.

Tue Sep 3, 2024

Student	Item	Price
	No purchases	
	Capri Sun	\$1.55
	Cookie2 (2) (\$0.75 ea)	\$1.50
	Lunch	\$2.90
	<b>Total</b>	<b>\$5.95</b>

Step4 – From here you can set a daily ala carte limit amount or choose not to allow ala carte purchases.

The screenshot shows the 'Daily Ala Carte Limit' dialog box. It contains a message explaining that the limit does not include breakfast or lunch meals. Below the message, there are three rows, each for a different student. Each row has a radio button to 'Set a Limit' (which is selected) and a text input field for the 'Daily Ala Carte Limit' (all set to 0.00). A yellow arrow points to the 'Set a Limit' radio button, another points to the 'Daily Ala Carte Limit' input field, and a third points to the 'Save' button at the bottom right.

**Weekly Purchases For: Mon Sep 16, 2024**

Previous Week Next Week

**Set Ala Carte Limit**

Student	Total
	\$0.00
	\$2.90
	\$2.90
<b>Total</b>	<b>\$5.80</b>

Sun Sep 15, 2024

No purchases for this date.

Mon Sep 16, 2024

**Student**

Tue Sep 17, 2024

No purchases for this date.

**Daily Ala Carte Limit**

This limit does not include purchases of Breakfast or Lunch meals. A value of 0.00 means that a limit is not set.

NorthWood High School

☒ Set a Limit ☐ Do Not Allow Purchase

Daily Ala Carte Limit: 0.00

NorthWood High School

☐ Set a Limit ☒ Do Not Allow Purchase

Daily Ala Carte Limit: 0.00

NorthWood Middle School

☒ Set a Limit ☐ Do Not Allow Purchase

Daily Ala Carte Limit: 0.00

**Save**

Don't forget to SAVE your changes before exiting